

Hicksville Public Library
Policy for VHS Collection

Adopted by the Board of Trustees, May 11, 1988
Revised by the Board of Trustees, May 15, 1990
Revised by the Board of Trustees, November 18, 1992
Revised by the Board of Trustees, March 31, 1993
Revised by the Board of Trustees, February 19, 1997
Revised by the Board of Trustees, March 25, 1998
Revised by the Board of Trustees, November 17, 1999
Revised by the Board of Trustees, May 15, 2002
Revised by the Board of Trustees, June 17, 2009
Revised by the Board of Trustees, September 19, 2012

1. Borrower must have a current public library card and be 18 years of age or older.
2. Library cards are not transferrable. A patron may borrow videos on his/her own card only.
3. Videocassettes are lent for three days only. A rental fee of \$1 per film for 72 hours is to be made at time of checkout, and is non-refundable. Effective July 1, 1998 the \$1 rental fee is eliminated. **
4. Overdue fines are \$2.00 per day per video. Maximum fines for an overdue video is \$10.00 per item.
5. There is a maximum limit of 4 combined VHS cassettes and DVD's per patron. [i.e. 2 cassettes, 2 DVD's.] All must be returned before any other can be borrowed.
6. Tapes must be rewound completely before returning. Failure to do so will result in a charge of 50 cents for each tape that has to be rewound.
7. It will not be possible to place videocassettes on reserve.
8. Videocassettes are for home use only. No other showing, including use in schools, is authorized.
9. The library assumes no responsibility for damage to any equipment which may result from the use of its videocassettes.
10. The library is not responsible for any additions or other alterations to original videos.
11. The copyright law forbids duplication of all copyrighted materials.
12. The user is liable to the library for any damage resulting from misuse or mistreatment of videos.
13. All videos can be returned to the circulation or video desk. They may not be returned in book drops. A fine of \$1.00 will be charged for each video returned in a book drop. There will be a \$1.00 charge for videos not returned in their plastic case.

** Item underlined was amended by the Board of Trustees on September 19, 2012.