

Hicksville Public Library Bloodborne Pathogens Policy

Adopted by the Board of Trustees on August 18, 2021

Purpose: While normal library operation are not likely to involve circumstances exposing employees or users to bloodborne pathogens, where applicable the Hicksville Public Library complies with NYS Department of Labor regulations and therefore the federal Occupational Safety and Health Administration regulations relating to occupational exposure to bloodborne pathogens. Hepatitis B, HIV, and other bloodborne pathogens found in human blood and other body fluids cause life-threatening diseases. In emergency or other such circumstances, when contact with blood or other potentially infectious materials may result, the library's approach to infection control requires all human blood to be treated as if known to be infectious for bloodborne pathogens.

Exposure Determination: No particular job classification of the library has occupational exposure (meaning "reasonably anticipated contact with blood or other potentially infectious materials that may result from the performance of an employee's duties"), however, emergencies may occur with staff or patrons to which library employees in all classifications may be called upon to respond with assistance. The maintenance department from time to time, come in contact with hygiene products that contain blood.

Universal Precautions: All potential circumstances of exposure must be taken into account by the library and its employees to protect against exposure. Hepatitis B (HIV), human immunodeficiency virus (HIV), and other blood borne pathogens found in human blood and other fluids cause life-threatening diseases. In an emergency or other such circumstances, when contact with blood or other potentially infectious materials may result the library's approach to infection control requires all human blood and body fluids to be treated as if known to be infectious for HIV, HBV, and other bloodborne pathogens. Engineering and work practice controls shall be used to eliminate or minimize exposures, and if possible personal protective equipment shall also be used.

Exposure Control Plan: If at any time blood, human body fluids, or other potentially infectious materials are present, employees shall notify the Director and/or Assistant Director, department supervisor and maintenance department. The contaminated area shall be immediately cordoned off. Personal protected equipment (PPE), such as gloves, gowns, masks etc., shall be provided and used in the cleanup and safe disposal of contaminated waste such as diapers, blood-tinged materials (e.g. Band-Aids, gauze, cotton, clothing, etc.). If advisable, a professional hazardous/contaminated cleanup firm shall be contacted for complete cleanup and decontamination. The area shall remain cordon off until complete cleanup and disposal are obtained. Hand-washing facilities are provided by the library and must be used by the employees as soon as possible, including following the removal of PPE. A complete record of all incidents, exposures, cleanup, and disposal shall be filled out by the assisting staff member and kept on file.

Training and Immunizations: The Library shall provide and keep a record of annual in-service training and educational programs for all staff as well as employees designated to cleanup and

disposal activities (i.e., Maintenance department). Any employee who has an occupational exposure shall be offered, at no charge, the Hepatitis B vaccine series, in accordance with regulations. Following the report of an exposure incident, the library will make immediately available to the exposed employee or employees a confidential medical evaluation and follow-up as provided in the regulations. If the employee or employee refuse the vaccine or blood test, the employee must sign an OSHA required waiver stating that he or she was offered the vaccine and medical evaluation and refused it.

Other Exposures: Employees may also be exposed to other types of bodily fluids, such as vomit, saliva, and urine while on duty. In the interest of sanitation and good health, employees shall take all necessary precaution when dealing with bodily fluids. PPE shall be provided and used in the cleanup and safe disposal of contaminated materials.

Exposure Determination: It has been determined that persons working in the following job classifications may have occupational exposure to hazards of bloodborne pathogens or other potentially infectious materials.

Job Classification	Task With Potential Risk
Maintenance Department	Changing trash liner Picking up and disposing trash Cleaning bathrooms

Employees who are covered by the Bloodborne Pathogen Standard will receive an explanation of the Exposure Control Plan (ECP) during their initial training session. It shall also be reviewed in their annual refresher training. All employees will have the opportunity to review this plan and receive training annually.

NOTE: Good Samaritan acts which result in exposure to blood or other potentially infectious materials as a result of assisting fellow employees such as giving CPR or First Aid are not included in the bloodborne Pathogen Standard. However, employees should be encouraged to offer post-exposure medical evaluation and follow-up.

Declination Statement

I understand that due to my potential occupational exposure to blood or other potentially infectious materials I may be at risk of acquiring Hepatitis B virus (HBV) infection. I have been given the opportunity to be vaccinated with Hepatitis B vaccine, at no charge to myself. However, I decline Hepatitis B vaccination at this time. I understand that by declining this vaccine, I continue to be at risk of acquiring Hepatitis B, a serious disease. If in the future I continue to have occupational exposure to blood or other infectious materials, I can receive the vaccination series at no charge to me. This declination statement is good until one year from the date below, and employees will re-sign this document each year during refresher training.

Employee Name: _____ Date: _____

Signature: _____

Hicksville Public Library Representative: _____

Signature: _____