



SPECIAL BOARD MEETING
LOCATION: ADMINISTRATION BUILDING
[ALSO STREAMED VIRTUALLY ON ZOOM](#)
MEETING ID: 832 1757 1279
PASSWORD: 013373

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. BE IT RESOLVED, that the Board of trustees hereby adopts the Assurances and the associated Application for State Aid under the Library Construction Program (FY 2024-2025), to be administered in accordance with the requirements of Education Law S273-a and Commissioner's Regulations S90.12 as presented.
4. RESOLUTION – Hicksville Public Library Toilet Renovation Project

WHEREAS, capital improvement projects are subject to classification under Article 8 of the Environmental Conservation Law, the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of the SEQRA regulations, are classified as Type II Actions under said regulations (6 NYCRR § 617.5) which reads, in part, as follows:

6 NYCRR § 617.5

(c) The following actions are not subject to review under this Part:

(1) maintenance or repair involving no substantial changes in an existing structure or facility;

(2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part;

(10) routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings.

WHEREAS, SEQRA regulations declare that Type II Actions have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Hicksville Public Library intends to undertake a Toilet Renovation Project and to appropriate and expend funds authorized pursuant to the Library's budget for such project costs; and

WHEREAS, the Board of Trustees, as the only involved agency, has examined all information related to the Toilet Renovation Project and has determined that said Project should be classified as a Type II Action pursuant to Section 617.5 of the SEQRA regulations.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby declares that the construction represented by the Toilet Renovation Project is a Type II Action, which require no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Trustees shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence with the New York State Office of Parks, Recreation and Historic Prevention in connection with its request for approval of the Capital Improvement Projects from the New York State Education Department, in conjunction with an application to approve said projects.

5. ADJOURNMENT

ASSURANCES

State Aid for Library Construction Program (FY 2024-2025)

The applicant hereby gives assurances of the following:

SECTION 1: ALL LIBRARIES (ALL BOXES MUST BE CHECKED)

- It possesses the legal authority to submit this application including all understandings and assurances contained herein and to direct and authorize the person identified as the construction project manager to act as the official representative of the applicant in connection with this application and to provide such additional information as may be required.
- The project will begin land acquisition, construction or continue construction work in the case of a project that has begun but it not complete as the date of the application to the library system, within 180 days after receipt of written notification from the State Education Department that state aid construction funds have been approved for the project, and that the conditions of the funding has been met.
- The project will be conducted in accordance with all applicable Federal, State, and local laws and regulations.

SECTION 2: FOR LIBRARIES ACQUIRING REAL ESTATE (FIRST 3 BOXES MUST BE CHECKED IF ACQUIRING REAL PROPERTY)

For any project involving the acquisition of real estate (vacant land, or land and a building), the applicant certifies the following:

- The real property acquired in whole or part with State Aid for Library Construction funds has been or will be acquired at or below Fair Market Value.
- The purchase price of the property was or will be derived through bona fide arm's length negotiations and the purchase has been approved by the Library's Board of Trustees upon the advice of person(s) familiar with the suitability of the purchase price.
- State Aid for Library Construction funds will not be used by the applicant to make payments to any individual or entity owning the purchased property if any member of the applicant's board of trustees or any employee of the applicant or any immediate family of any member of the board of trustees has any interest in the property.
- Check if applicable:** The real property to be acquired in whole or part with the State Aid for Library Construction funds is currently owned or has been acquired from the State of NY or a State related entity (e.g. an entity formed under Chapter 43-A of the Public Authorities Law, SUNY colleges and Universities, etc.).
- Check if applicable:** If the purchase price of the property is more than \$150,000, the applicant will obtain or has already obtained an appraisal from a certified Real Estate Appraisal in conformity with USPAP standards. Such appraisal shall be kept on file and will be provided to the State Library upon request.

SECTION 3: ALL LIBRARIES (MUST CHECK 1 BOX)

- The library building or site of the construction project is or will be owned by the applicant or the school district and is, or will be, open to the public.

OR

- The library building or site of the construction project is leased by the applicant or otherwise legally available, the lease on the building or site or other legal agreement is for a minimum of 10 years from the date of the anticipated completion of construction, the owner is aware of and approves the proposed construction project, and the building is open to the public.

SECTION 4: ALL LIBRARIES (MUST CHECK 1 BOX)

- Per the provisions of Chapter Law 54 of 2014, no State and Municipal Facilities Program (SAM) funding is used as match for any component of the State Aid for Library Construction [Education Law §273-a] project described within this project application.

OR

- If State and Municipal Facilities Program (SAM) Grant money is being used to fund construction in this building, that project is totally separate from the one described in this application AND the SAM grant is **not** being used as match funding for this project application.

SECTION 5: ALL LIBRARIES (BOX MUST BE CHECKED)

- The Library affirmatively states that each of the costs to be funded with award proceeds are capital costs and therefore, as bonded funds, may not be used to pay for, including but not limited to:
- Financing/interest fees or costs
 - Retirement of long-term debt even if the debt was originally interim short-term financing (i.e., must be retired in less than one year)
 - Rental or leased equipment
 - Warranties (other than the manufacturer’s warranty customarily provided with such product)
 - Recurring maintenance fees
 - Recurring repair costs
 - Painting, replacement of carpeting, floor and ceiling tiles and window treatments, unless such painting or replacement of carpeting floor and ceiling tiles or window treatments are required to be performed as part of a substantial renovation of the affected space.
 - Recurring software licenses, hosting, maintenance, or training fees
 - Internal labor costs
 - Training end users

AUTHENTICATION OF APPLICATION

This application completed in the preceding pages and accompanying documents for a public library construction aid award to be administered in accordance with the requirements of Education Law §273-a and Commissioner’s Regulations §90.12 was read and duly adopted by the Board of Trustees of the

_____ Library at a legal meeting
on _____ 2024.

Signature of President, Library Board of Trustees: _____

Name of President (type or print): Joanne Curran Perrucci