

BOARD OF TRUSTEES
HICKSVILLE PUBLIC LIBRARY
HICKSVILLE, NEW YORK 11801

REGULAR MEETING

WEDNESDAY, NOVEMBER 13, 2024
ADMINISTRATION BUILDING
7:30 P.M.

CALL TO ORDER

The meeting of the Hicksville Public Library Board of Trustees was called to order by President Joanne Curran Perrucci at 7:30 pm. Those present were: Mrs. D'Antonio, Mr. Munozospina, Mrs. Guida, Mrs. Blitz, Ms. Acosta, Mr. Tenenbaum (counsel), Ms. Pichardo-Lloyd (treasurer), and Mrs. Strazzera (recording secretary). Also present was Mr. Joe Gangemella.

PLEDGE OF ALLEGIANCE

DIRECTOR'S REPORT

On October 30th, Ms. Acosta, along with other Library directors, were invited by Nassau Library System (NLS) to tour two of New York City's prominent public libraries: Brooklyn Public Library's Central Library and Queens Public Library's Flushing branch. Ms. Acosta was appreciative to have attended this tour which provided a unique opportunity to get a behind-the-scenes look at urban libraries and also bring back ideas to Hicksville.

The grand opening of our Interactive Family Room was a huge success. Ms. Acosta was grateful to have Assemblyman Blumenrantz and Ms. Curran Perrucci join us in celebrating such an exciting milestone. It was an honor to receive a citation from the Assemblyman in recognition of the room's opening, which has been framed and proudly displayed in the space. We have received positive feedback from patrons and are now looking forward to becoming an official Family Place Library.

The Fall Festival was a great success. Ms. Acosta appreciated all staff who volunteered to work the event and gave a special thanks to the planning committee: Erin Bach, Shannon Jaeger, Juliana Eastment, Jeannine Dillon, Emily Mentzinger, Joe Gangemella, Marie Sutton and Amanda DeLisi. On the day of the event, Janet Hagemann and the circulation staff worked directly with patrons which contributed to make the day a success. Patrons shared their gratefulness for these types of events and are looking forward to future events.

Ms. Acosta informed the board that Mark Design came in to look at moving the air chiller, and realized it's way more intensive than they thought. They will get back to us with a

quote and at that point we have to decide between moving the air chiller or a straight replacement.

The original quotes we received in reference to upgrading and replacing the technology in the community room were not accurate due to the absence of a defined system design. We have requested proposals from each company, including Astoria Communications as suggested by Mr. Munozospina, to create a new system design to meet our needs. Once we have the design, vendors will be able to bid and give us accurate quotes to present to the board.

TREASURER'S REPORT

Mrs. Guida made the following motion:

BE IT RESOLVED, that the board approves the Treasurer's Report dated October 31, 2024. Mr. Munozospina seconded the motion and it was carried unanimously.

Mrs. D'Antonio made the following motion:

BE IT RESOLVED, that the board approves the transfer of \$12,022.50 from TD Bank General Fund owed to First National Capital Fund. Mrs. Guida seconded the motion and it was carried unanimously.

LEGAL

APPROVAL OF MINUTES

Mrs. Guida made the following motion:

BE IT RESOLVED, that the board approves the minutes of the October 9, 2024 regular board meeting as presented. Mrs. Blitz seconded the motion and it was carried unanimously.

PETTY CASH

SECRETARY'S REPORT

Mrs. Blitz made the following motion:

BE IT RESOLVED, that the board authorizes the payment of Warrant #771 ending October 31, 2024 in the amount of \$158,120.03 including checks numbered 5694 through 5759, Utilities in the amount of \$7,906.53, Petty Cash in the amount of \$236.42 with a total amount of \$166,262.98 from the TD Bank demand account. Mrs. Curran Perrucci seconded the motion and it was carried unanimously.

Mrs. Blitz made the following motion:

BE IT RESOLVED, that the board authorizes the Payroll Warrant from the TD Bank of New York, Trust and Agency account with a monthly gross payroll of \$189,663.87, FICA and Medicare \$14,509.29, for a total of \$204,173.16 for the month ending October 31, 2024. Mrs. Guida seconded the motion and it was carried unanimously.

OLD BUSINESS

The board agreed to have Mark Design start the bidding process on the bathroom project. Mrs. Curran Perrucci requested Ms. Acosta inquire with Mark Design about the sliding door project as well. Ms. Acosta will reach out to Mark Design for a timeline for the bathroom project and also inquire about the two projects running at the same time.

As far as the furniture design, Ms. Acosta stated that W.B. Mason never showed up for their scheduled meeting because they were very busy but she will reach out to them again. Ms. Acosta reached out to Kropp and is waiting for them to send her a quote. Once she receives the quote, she will present it at the next board meeting.

Mrs. Curran Perrucci stated the study carrels are in high demand and more should be added. Ms. Acosta mentioned study boxes that are sound proof and mobile as another option that she will look into.

CORRESPONDENCE

FYI

NEW BUSINESS

NYS Retirement System

Mr. Munozospina made the following motion:

BE IT RESOLVED, that the board approves payment to the New York State Retirement System for 2025 in the amount of \$275,469.00. Mrs. D'Antonio seconded the motion and it was carried unanimously.

PERMA'S Proposal

Mrs. D'Antonio made the following motion:

BE IT RESOLVED, that the board approves PERMA's Proposal for Workers Compensation Insurance quote in the amount of \$21,458.00 (Prior year cost was \$22,311.00). Mrs. Guida seconded the motion and it was carried unanimously.

COMMUNITY COMMENTS

Mr. Gangemella stated the community loves the Library events.

PERSONNEL

1. Retirements: None
2. Resignations: None
3. Appointments: None
4. Terminations: None

PROGRAM AND STAFF REPORTS

The board appreciated all the staff reports that were received.

EXECUTIVE SESSION

Ms. Pichardo-Lloyd, Mr. Gangemella and Mrs. Strazzera exited as the board entered executive session

Mrs. Guida made the following motion at 7:58 pm:

BE IT RESOLVED, that the meeting of the board of trustees move into executive session for the purpose of discussing personnel. Mrs. D'Antonio seconded the motion and it was carried unanimously.

Mrs. Curran Perrucci made the following motion at 8:14 pm:

BE IT RESOLVED, that the meeting of the board of trustees move out of executive session. Mrs. Guida seconded the motion and it was carried unanimously.

FUTURE BOARD MEETING

The next board meeting of the board of trustees will be held on Wednesday, December 11, 2024 at 7:30pm

ADJOURNMENT

Mrs. Curran Perrucci made the following motion:

BE IT RESOLVED, that the meeting of the board of trustees be adjourned at 8:15 pm. Mrs. Guida seconded the motion and it was carried unanimously.

Respectfully submitted:

Carmela Strazzera