



BOARD MEETING
LOCATION: ADMINISTRATION BUILDING
[ALSO STREAMED VIRTUALLY ON ZOOM](#)
MEETING ID: 832 1757 1279
PASSWORD: 013373

NOVEMBER 13, 2024 AT 7:30 PM

AGENDA

1. PLEDGE OF ALLEGIANCE
2. CALL TO ORDER
3. DIRECTOR'S REPORT
4. TREASURER'S REPORT
 - A. Motion to approve the Treasurer's Report dated October 31, 2024.
 - B. Motion to transfer \$12,022.50 from TD Bank General Fund owed to First National Capital Account.
5. LEGAL
6. APPROVAL OF MINUTES
 - A. Motion to approve the minutes of the October 9, 2024 Board Meeting.
7. PETTY CASH
 - A. September 2024
8. SECRETARY'S REPORT
 - A. Motion to approve payment of October 2024 warrant #771.
 - B. Motion to approve payment of payroll for month ending October 31, 2024.
9. OLD BUSINESS
10. CORRESPONDENCE
 - A. Response letter to patron

11. FYI

- A. Newsday article
- B. Mid-Island Times article
- C. Incident Report dated 10/17/24
- D. Incident Report dated

12. NEW BUSINESS

- A. Motion to approve payment to the New York State Retirement System for 2025 in the amount of \$275,469.00.
- B. Motion to approve PERMA's Proposal for Workers Compensation Insurance quotes in the amount of \$21,458.00. [Prior year cost was \$22,311.00]
- C. NLS Annual Meeting Invitation

13. COMMUNITY COMMENTS

14. PERSONNEL

15. PROGRAM REPORTS AND STAFF REPORTS

- A. Public Information Department Report
- B. Youth Services Department Report

16. ANTICIPATED EXECUTIVE SESSION

17. FUTURE BOARD MEETING

- A. December 11, 2024

18. ADJOURNMENT

AIMEE PICHARDO-LLOYD, CPA

Hicksville Public Library
169 Jerusalem Avenue
Hicksville, NY 11801

I have reviewed the accompanying cash basis financial statements of the Governmental Activities, Assets, Liabilities and Fund Balance and Statement of Revenues, Expenditures and change in Fund Balance of the Hicksville Public Library, as of and for the three months ended October 31, 2024 which collectively comprise the Library's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of the management of the Hicksville Public Library. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements. Accordingly, I do not express such an opinion.

The management of the Hicksville Public Library is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Those standards require me to perform procedures to obtain limited assurance that there are no material modifications that should be made to the financial statements. I believe that the results of my procedures provide a reasonable basis for my report.

Based on my review, I am not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with the cash basis of accounting as described in Note A.



Aimee Pichardo-Lloyd
November 6, 2024

AIMEE PICHARDO-LLOYD, CPA

Library

TABLE OF CONTENTS

	<u>Pages</u>
Review Report	1
Statement of Governmental Fund Balance Sheet	2
Statement of Governmental Fund Revenue, Expenditures, and Budgetary Comparison	3 – 6
Collateral Analysis Current and Prior Month	7 – 8
Notes to Financial Statement	9 – 10
Capital Fund Balance Sheet and Statement of Revenue & Expenses	11

HICKSVILLE PUBLIC LIBRARY
STATEMENT OF GOVERNMENTAL FUND BALANCE SHEET
GENERAL FUND
October 31, 2024

ASSETS

CURRENT ASSETS

CASH			
PETTY CASH/REGISTER	\$	780.00	
PAYPAL	\$	831.32	
TD BANK CHECKING	\$	(66,924.74)	
MONEY MARKET	\$	2,785,071.94	
PAYROLL	\$	11,577.83	
MONEY MARKET CD	\$	1,561,854.73	
FNBLI CHECKING	\$	113,487.78	
MONEY MARKET	\$	<u>541,585.68</u>	
TOTAL CASH			\$ 4,948,264.54
OTHER ASSETS			
PREPAID INSURANCE	\$	20,063.00	
OTHER PREPAID	\$	7,445.23	
DUE FROM/TO CAPITAL FUND	\$	<u>116,621.73</u>	
TOTAL OTHER ASSETS			<u>\$ 144,129.96</u>
TOTAL ASSETS			<u><u>\$ 5,092,394.50</u></u>

LIABILITIES AND FUND BALANCE

LIABILITIES			
ACCOUNT PAYABLE	\$	11,712.91	
ACCOUNTS PAYABLE - AUDITOR	\$	27,053.78	
PENSION PAYABLE	\$	(1.29)	
ACCRUED PAYROLL EXPENSE	\$	54,362.32	
ACCRUED NYS RETIREMENT	\$	<u>61,804.00</u>	
TOTAL LIABILITIES			\$ 154,931.72
FUND BALANCE			
FUND BALANCE ASSIGNED NEXT YEAR	\$	268,160.00	
UNAPPROPRIATED FUND BALANCE	\$	4,420,310.50	
FUND BALANCE - NONSPENDDABLE	\$	29,618.20	
CURRENT PERIOD INCREASE	\$	<u>219,374.08</u>	
TOTAL FUND BALANCE			<u>4,937,462.78</u>
TOTAL LIABILITIES AND FUND BALANCE			<u><u>\$ 5,092,394.50</u></u>

SEE ACCOUNTANT'S REVIEW LETTER

HICKSVILLE PUBLIC LIBRARY
STATEMENT OF GOVERNMENTAL FUND REVENUE AND BUDGETARY COMPARISONS
GENERAL FUND
FOR THE 4 MONTHS ENDED OCTOBER 31, 2024

	2024-2025 BUDGET	OCTOBER 2024	TOTAL TO DATE	BALANCE	% OF BUDGET
TAXES-REAL PROPERTY	\$ 5,135,026.00	\$ 427,918.83	\$ 1,711,675.32	\$ 3,423,350.68	33.33%
PILOT	\$ 124,000.00	\$ -	\$ -	\$ 124,000.00	0.00%
INTEREST INCOME	\$ 6,000.00	\$ 7,920.10	\$ 47,955.93	\$ (41,955.93)	799.27%
FINES & FEES	\$ 7,100.00	\$ 1,168.76	\$ 4,420.35	\$ 2,679.65	62.26%
PROGRAM FEES	\$ 11,000.00	\$ (234.16)	\$ 14,955.99	\$ (3,955.99)	0.00%
SALES TAX VENDOR CREDIT	\$ -	\$ -	\$ 47.48	\$ (47.48)	0.00%
TRANSFERS	\$ -	\$ -	\$ -	\$ -	0.00%
REIMBURSED HEALTH/DENTAL INSURANCE	\$ -	\$ -	\$ -	\$ -	0.00%
BULLET AID	\$ -	\$ -	\$ -	\$ -	0.00%
LLSA STATE AID	\$ -	\$ -	\$ 11,619.90	\$ (11,619.90)	0.00%
ERATE	\$ 1,800.00	\$ 2,318.51	\$ 5,835.59	\$ (4,035.59)	324.20%
BULLET AID	\$ -	\$ -	\$ -	\$ -	0.00%
GRANTS	\$ -	\$ -	\$ -	\$ -	0.00%
DONATIONS	\$ -	\$ 115.00	\$ 145.85	\$ (145.85)	0.00%
COMMISSIONS	\$ -	\$ -	\$ 119.98	\$ (119.98)	0.00%
APPROPRIATED FUND BALANCE	\$ 123,074.00	\$ -	\$ -	\$ 123,074.00	0.00%
TOTAL REVENUES	\$ 5,408,000.00	\$ 439,207.04	\$ 1,796,776.39	\$ 3,611,223.61	33.22%

SEE ACCOUNTANT'S REVIEW LETTER

HICKSVILLE PUBLIC LIBRARY
STATEMENT OF GOVERNMENTAL FUND EXPENDITURES AND BUDGETARY COMPARISON
GENERAL FUND
FOR THE 4 MONTHS ENDED OCTOBER 31, 2024

	2024-2025 BUDGET	OCTOBER 2024	TOTAL TO DATE	AVAILABLE BALANCE	% SPENT
PERSONNEL COSTS					
SALARIES & WAGES	\$ 2,345,000.00	\$ 189,663.87	\$ 724,336.86	\$ 1,620,663.14	30.89%
TOTAL SALARIES	\$ 2,345,000.00	\$ 189,663.87	\$ 724,336.86	\$ 1,620,663.14	30.89%
BENEFITS					
EMPLOYEE BENEFITS					
NYS RETIREMENT	\$ 320,000.00	\$ -	\$ -	\$ 320,000.00	0.00%
SOCIAL SECURITY/MEDICARE	\$ 176,000.00	\$ 14,509.28	\$ 55,388.91	\$ 120,611.09	31.47%
WORKERS COMP	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00	0.00%
DISABILITY INSURANCE	\$ 1,000.00	\$ (99.60)	\$ 36.93	\$ 963.07	3.69%
SURVIVOR HEALTH INSURANCE	\$ -	\$ -	\$ (411.72)	\$ 411.72	0.00%
MEDICARE REIMBURSEMENT	\$ 90,000.00	\$ -	\$ -	\$ 90,000.00	0.00%
HEALTH INSURANCE	\$ 1,000,000.00	\$ 83,640.25	\$ 344,132.62	\$ 655,867.38	34.41%
GASB SOFTWARE	\$ 3,000.00	\$ -	\$ 365.00	\$ 2,635.00	12.17%
UNEMPLOYMENT INSURANCE	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0.00%
TOTAL EMPLOYEE BENEFITS	\$ 1,635,000.00	\$ 98,049.93	\$ 399,511.74	\$ 1,235,488.26	24.43%
CAPITAL ASSETS					
BUILDING - MAIN LIBRARY	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	0.00%
COMPUTER EQUIPMENT	\$ 24,000.00	\$ -	\$ 2,846.09	\$ 21,153.91	11.86%
FURNITURE & FIXTURES	\$ 10,000.00	\$ 729.00	\$ 729.00	\$ 9,271.00	7.29%
ARCHITECTS	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0.00%
OTHER	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL CAPITAL ASSETS	\$ 64,000.00	\$ 729.00	\$ 3,575.09	\$ 60,424.91	5.59%

SEE ACCOUNTANT'S REVIEW LETTER

HICKSVILLE PUBLIC LIBRARY
STATEMENT OF GOVERNMENTAL FUND EXPENDITURES AND BUDGETARY COMPARISON
GENERAL FUND
FOR THE 4 MONTHS ENDED OCTOBER 31, 2024

	2024-2025 BUDGET	OCTOBER 2024	TOTAL TO DATE	AVAILABLE BALANCE	% SPENT
COLLECTION					
ADULT	\$ 90,000.00	\$ 5,438.51	\$ 34,712.04	\$ 55,287.96	38.57%
YOUNG ADULT	\$ 6,000.00	\$ 362.40	\$ 438.12	\$ 5,561.88	7.30%
CHILDREN BOOKS	\$ 20,000.00	\$ 456.04	\$ 2,798.76	\$ 17,201.24	13.99%
EBOOKS	\$ 58,000.00	\$ 1,666.71	\$ 18,292.92	\$ 39,707.08	31.54%
LOST BOOK REIMBURSEMENT	\$ 600.00	\$ -	\$ -	\$ 600.00	0.00%
OTHER	\$ -	\$ -	\$ -	\$ -	0.00%
PERIODICALS & FILMS	\$ 18,000.00	\$ 76.00	\$ 1,131.00	\$ 16,869.00	6.28%
MUSIC CD	\$ 2,000.00	\$ 204.02	\$ 322.96	\$ 1,677.04	16.15%
AUDIO BOOKS	\$ 10,000.00	\$ -	\$ 6,077.07	\$ 3,922.93	60.77%
ONLINE DATABASE	\$ 40,000.00	\$ -	\$ 19,783.98	\$ 20,216.02	49.46%
NLS DIRECT ACCESS	\$ 35,000.00	\$ -	\$ 24,990.00	\$ 10,010.00	71.40%
ONLINE INFO - OTHER	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0.00%
PROGRAM - ADULT	\$ 80,000.00	\$ 7,548.34	\$ 26,824.73	\$ 53,175.27	33.53%
PROGRAM - TICKETS	\$ 6,000.00	\$ (81.00)	\$ 11,489.00	\$ (5,489.00)	191.48%
PROGRAM EXPENSE - OTHER	\$ -	\$ -	\$ 295.00	\$ (295.00)	0.00%
PROGRAM - MUSEUM PASSES	\$ 10,000.00	\$ 675.00	\$ 5,785.00	\$ 4,215.00	57.85%
PROGRAM - YOUNG ADULT	\$ 20,000.00	\$ 720.00	\$ 3,283.50	\$ 16,716.50	16.42%
PROGRAM - CHILDREN	\$ 60,000.00	\$ 4,070.53	\$ 13,161.37	\$ 46,838.63	21.94%
TRIP EXPENSES	\$ 5,000.00	\$ -	\$ 1,145.00	\$ 3,855.00	22.90%
VIDEOS/DVD	\$ 18,000.00	\$ 1,814.74	\$ 9,255.02	\$ 8,744.98	51.42%
LIBRARY OF THINGS	\$ 7,000.00	\$ -	\$ 558.62	\$ 6,441.38	7.98%
TOTAL COLLECTION	\$ 490,600.00	\$ 22,951.29	\$ 180,344.09	\$ 310,255.91	36.76%
LIBRARY OPERATIONS					
LOCAL HISTORY	\$ 5,000.00	\$ 467.74	\$ 829.96	\$ 4,170.04	16.60%
PROFESSIONAL ACTIVITIES	\$ 18,000.00	\$ 1,174.50	\$ 4,968.77	\$ 13,031.23	27.60%
SUPPLIES	\$ 36,000.00	\$ 3,557.86	\$ 9,031.07	\$ 26,968.93	25.09%
PUBLICITY	\$ 30,000.00	\$ 232.75	\$ 1,070.80	\$ 28,929.20	3.57%
TELEPHONE	\$ 15,000.00	\$ 1,164.59	\$ 4,169.62	\$ 10,830.38	27.80%
TELECOMMUNICATIONS - ALIS	\$ 12,000.00	\$ 800.00	\$ 3,200.00	\$ 8,800.00	26.67%
ALIS EXPENSE	\$ 52,000.00	\$ 11,074.21	\$ 22,148.42	\$ 29,851.58	42.59%
COMPUTER EXPENSE	\$ 31,000.00	\$ 1,101.69	\$ 6,197.44	\$ 24,802.56	19.99%
BANK SERVICE CHARGES	\$ -	\$ 34.21	\$ 400.31	\$ (400.31)	0.00%
POSTAGE	\$ 6,000.00	\$ -	\$ 9.68	\$ 5,990.32	0.16%
ELECTION EXPENSE	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	0.00%
PAYROLL SERVICE	\$ 18,000.00	\$ 1,402.75	\$ 5,956.65	\$ 12,043.35	33.09%
OTHER	\$ 2,000.00	\$ -	\$ 73.85	\$ 1,926.15	3.69%
INSURANCE	\$ 60,000.00	\$ -	\$ 55,787.94	\$ 4,212.06	92.98%
SECURITY	\$ 100,000.00	\$ 9,944.10	\$ 34,080.66	\$ 65,919.34	34.08%
PROFESSIONAL FEES	\$ 81,000.00	\$ 2,542.00	\$ 24,101.60	\$ 56,898.40	29.76%
STAFF DEVELOPMENT	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	0.00%
TOTAL GENERAL OPERATIONS	\$ 488,000.00	\$ 33,496.40	\$ 172,026.77	\$ 315,973.23	35.25%

SEE ACCOUNTANT'S REVIEW LETTER

HICKSVILLE PUBLIC LIBRARY
STATEMENT OF GOVERNMENTAL FUND EXPENDITURES AND BUDGETARY COMPARISON
GENERAL FUND
FOR THE 4 MONTHS ENDED OCTOBER 31, 2024

	2024-2025 BUDGET	OCTOBER 2024	TOTAL TO DATE	AVAILABLE BALANCE	% SPENT
BUILDING MAINTENANCE					
GAS & ELECTRICITY	\$ 130,000.00	\$ 8,209.54	\$ 39,433.23	\$ 90,566.77	30.33%
WATER	\$ 4,000.00	\$ 1,032.80	\$ 1,283.20	\$ 2,716.80	32.08%
SUPPLIES	\$ 38,000.00	\$ 1,765.00	\$ 8,857.89	\$ 29,142.11	23.31%
REPAIRS/CLEANING	\$ 90,000.00	\$ 200.00	\$ 20,285.44	\$ 69,714.56	22.54%
LANDSCAPER	\$ 26,000.00	\$ 4,920.00	\$ 8,340.00	\$ 17,660.00	32.08%
SNOW REMOVAL	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	0.00%
ALARM SYSTEM	\$ 18,000.00	\$ -	\$ 7,089.87	\$ 10,910.13	39.39%
MAINTENANCE CONTRACTS	\$ 30,000.00	\$ -	\$ 4,962.00	\$ 25,038.00	16.54%
EQUIPMENT RENTAL	\$ 22,000.00	\$ 1,160.50	\$ 7,123.18	\$ 14,876.82	32.38%
AUTO EXPENSE	\$ 2,400.00	\$ 64.17	\$ 134.17	\$ 2,265.83	5.59%
OTHER OPERATING & MAINTENANCE	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0.00%
BUILDING MAINTENANCE - OTHER	\$ -	\$ -	\$ 98.78	\$ (98.78)	0.00%
TOTAL BUILDING MAINTENANCE	\$ 385,400.00	\$ 17,352.01	\$ 97,607.76	\$ 287,792.24	25.33%
TOTAL EXPENSES	\$ 5,408,000.00	\$ 362,242.50	\$ 1,577,402.31	\$ 3,830,597.69	29.17%

SEE ACCOUNTANT'S REVIEW LETTER

HICKVILLE PUBLIC LIBRARY
TREASURER'S REPORT
FOR THE MONTH ENDED October 31, 2024

COLLATERAL ANALYSIS

Bank Statement Balances - end of month

	First National	TD Bank
FN 4661, TD 8291 General Fund	113,487.78	14,777.08
TD 8316 Trust & Agency	-	17,029.55
FN 0764, TD 8308 Money Market	541,585.68	2,785,071.94
FN 0798, TD 8332 Capital MM	1,392,537.75	101,022.00
FN 4950, TD 8324 Capital	28,794.34	40,771.50
CDs	-	1,557,373.23
	<u>\$ 2,076,405.55</u>	<u>\$ 4,516,045.30</u>

TD Bank required Collateral	\$ 2,112,933.66	\$ 4,351,366.21
Collateral Held by 3rd Party - BNY Mellon	-	(4,321,449.79) **
Collateral Held by 3rd Party - M&T	(1,917,726.22)	-
F.D.I.C. Insurance [\$250,000 per bank] - Interest Bearing	-	(250,000.00)
F.D.I.C. Insurance [\$250,000 per bank]	(250,000.00)	(250,000.00)
If this Line balance is negative COLLATERAL IS ADEQUATE	<u>\$ (54,792.56)</u>	<u>\$ (470,083.58)</u>

** Collateral Reports not received in time for the board meeting. Will confirm adequate collateral when statements arrive

SEE ACCOUNTANT'S REVIEW LETTER

**HICKVILLE PUBLIC LIBRARY
TREASURER'S REPORT
FOR THE MONTH ENDED September 30, 2024**

COLLATERAL ANALYSIS

Bank Statement Balances - end of month	First National	TD Bank
FN 4661, TD 8291 General Fund	113,487.78	(85,268.40)
TD 8316 Trust & Agency	-	16,226.70
FN 0764, TD 8308 Money Market	539,788.89	2,688,979.96
FN 0798, TD 8332 Capital MM	1,422,260.45	100,787.24
FN 4950, TD 8324 Capital	6,597.24	40,676.75
CDs	-	1,561,854.73
	<u>\$ 2,082,134.36</u>	<u>\$ 4,323,256.98</u>
TD Bank required Collateral	\$ 2,118,777.05	\$ 4,154,722.12
Collateral Held by 3rd Party - BNY Mellon	-	(4,424,606.13)
Collateral Held by 3rd Party - M&T	(1,947,048.61)	-
F.D.I.C. Insurance [\$250,000 per bank] - Interest Bearing	-	(250,000.00)
F.D.I.C. Insurance [\$250,000 per bank]	(250,000.00)	(250,000.00)
If this Line balance is negative COLLATERAL IS ADEQUATE	<u>\$ (78,271.56)</u>	<u>\$ (769,884.01)</u>

** Collateral Reports not received in time for the board meeting. Will confirm adequate collateral when statements arrive

SEE ACCOUNTANT'S REVIEW LETTER

HICKSVILLE PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES

Budgetary Accounting: Formal budgetary accounting is employed as a management control of the general fund. Expenses are appropriated and compared to actual results in the report.

Use of Estimates: The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statement and the reported amounts of revenues and expenditures during the period. Actual results could differ from those estimates.

Management Focus, Basis of Accounting and Financial Statement Presentation:

Fund Financial Statements: Governmental fund financial statements are reported using the modified accrual basis of accounting prescribed by the Governmental Accounting Standards Board and the State of New York's Department of Audit and Control, Division of Municipal Affairs. Under this method, revenues are recognized in the period in which they become both measurable and available. The Library considers all revenues reported in the governmental funds to be available if the revenues are collected within a reasonable period of time after fiscal year end, except for real property taxes, which are considered to be available if they are collected within sixty days after the end of the fiscal year. Fees and other income items other than interest income are recorded when received in cash. Expenditures are recognized in the period in which the liability is incurred. However, debt service expenditures, if applicable are recorded only when a payment is due.

The Library reports on the following fund:

General Fund: This fund is established to account for resources devoted to the general services that the Library performs for its taxpayers. General tax revenues and other sources of revenues used to finance the fundamental operation of the Library are included in this fund.

Fund Balance Classifications: The Governmental Accounting Standards Board (GASB) issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* that defines the different types of fund balances that a governmental entity must use for financial reporting purposes. They are as follows:

Nonspendable: This includes amounts that cannot be spent because they are either not in spendable form (i.e. inventories, prepaid expenses, etc.) or they are legally or contractually required to be maintained intact.

Restricted: This includes amounts with constraints placed on the use of resources. These constraints can be externally imposed by creditors, grantors, contributors, or imposed by laws and regulations.

HICKSVILLE PUBLIC LIBRARY
NOTES TO FINANCIAL STATEMENTS

Fund Balance classifications (Continued)

Committed: This includes amounts that can only be used for the specific purposes pursuant to constraints imposed by formal action of the Library's Board. Those committed amounts cannot be used for any other purpose unless the government removes or changes the specified use by taking the same type of action it employed to previously commit those amounts.

Assigned: This includes amounts that are constrained by the Library's intent to be used for specific purposes, but are neither restricted nor committed. The Library Board is not required to impose or remove the constraint. Assignments of fund balance cannot be made if it would result in a negative unassigned fund balance.

Unassigned: This includes the residual classification for the Library's general fund. This classification represents fund balance that has not been assigned to other funds, assigned for specific purposes, restricted, or committed.

HICKSVILLE PUBLIC LIBRARY
BALANCE SHEET
CAPITAL FUND
October 31, 2024

ASSETS

CASH		
TD BANK CHECKING	\$	40,771.50
MONEY MARKET	\$	101,022.00
FNBLI CHECKING	\$	6,597.27
MONEY MARKET	\$	<u>1,392,537.75</u>
TOTAL CASH	\$	1,540,928.52
 FIXED ASSETS		
FURNITURE & FIXTURES	\$	<u>45,626.58</u>
TOTAL FIXED ASSETS	\$	<u>45,626.58</u>
 TOTAL ASSETS	 \$	 <u><u>1,586,555.10</u></u>

LIABILITIES AND FUND BALANCE

LIABILITIES		
ACCOUNTS PAYABLE - AUDITOR	\$	11,116.00
DUE TO GENERAL FUND	\$	<u>116,621.73</u>
TOTAL LIABILITIES	\$	127,737.73
 FUND BALANCE		
UNAPPROPRIATED FUND BALANCE	\$	1,525,679.63
CURRENT PERIOD INCREASE	\$	<u>(66,862.26)</u>
TOTAL FUND BALANCE		<u>1,458,817.37</u>
 TOTAL LIABILITIES AND FUND BALANCE	 \$	 <u><u>1,586,555.10</u></u>

STATEMENT OF REVENUE AND EXPENSES

	OCTOBER 2024	TOTAL TO DATE 07/01/24-06/30/25
REVENUE		
INTEREST CAPITAL FUND	\$ 4,956.81	\$ 20,507.31
GRANT	\$ -	\$ -
CONSTRUCTION GRANTS	\$ -	\$ -
TOTAL REVENUES	<u>\$ 4,956.81</u>	<u>\$ 20,507.31</u>
 EXPENSES		
CAPITAL IMPROVEMENT		
BUILDING - CRC	\$ -	\$ 34,350.00
ROOF	\$ -	\$ 22,197.07
FURNITURE & FIXTURES	\$ -	\$ 12,022.50
ARCHITECTS	\$ -	\$ 18,800.00
TOTAL EXPENSES	<u>\$ -</u>	<u>\$ 87,369.57</u>
 NET INCOME	 <u>\$ 4,956.81</u>	 <u>\$ (66,862.26)</u>

SEE ACCOUNTANT'S REVIEW LETTER

BOARD OF TRUSTEES
HICKSVILLE PUBLIC LIBRARY
HICKSVILLE, NEW YORK 11801

REGULAR MEETING

WEDNESDAY, OCTOBER 9, 2024
ADMINISTRATION BUILDING
7:30 P.M.

CALL TO ORDER

The meeting of the Hicksville Public Library Board of Trustees was called to order by President Joanne Curran Perrucci at 7:31 pm. Those present were: Mrs. D'Antonio, Mrs. Guida, Ms. Acosta, Mr. Tenenbaum (counsel), Ms. Pichardo-Lloyd (treasurer), and Mrs. Strazzeria (recording secretary). Mr. Munozospina and Mrs. Blitz were absent with prior notice. Also present was Mr. Joe Gangemella.

PLEDGE OF ALLEGIANCE

DIRECTOR'S REPORT

A comment was read by Ms. Acosta from a teen patron that read "I will 100% tell my friends about this library because you guys have the best books." Everyone appreciated the comments from the community.

Ms. Acosta informed the Board that the current version of QuickBooks is no longer supported and went over the two options that can be taken. Update to a more expensive newer non-supported software version or upgrade to the cloud base version, which costs \$80 a year. Ms. Acosta wanted to get the Boards feedback on the cloud base version. Ms. Acosta mentioned that everyone she spoke to had mixed reviews about it. In regards to QuickBooks cloud base version safety, Ms. Acosta reached out to Al Coster and he confirmed it is safe to use. She would like to try to get a trial of the cloud base version to see how it works. At the moment she is trying to hold off, but a decision will have to be made eventually because Mrs. Pichardo-Lloyd is not able to log on. The Board agreed with updating to the cloud base version.

Ms. Acosta mentioned that we did receive the permits for the restroom renovations this week. Mark Design Studios was under the impression that the project did not need to go out for bids. Ms. Acosta contacted Mr. Tenenbaum and he mentioned that there should be a bidding process due to the cost of the project. Mark Design Studio pricing was just for the design and they anticipate 40 to 50 hours of work for the bidding process at \$240 an hour. Ms. Acosta asked Mark Design to submit a proposal for the project and also had them take a look at the air conditioning unit that needs to be replaced. They discussed possibly installing the unit on top of

the roof to get more outdoor space. They have not provided Ms. Acosta with a proposal yet, but she will inform the Board once she hears back.

The installation of the Children's Room Project is complete and everyone is very happy with the results. On Tuesday, October 15 at 11:30am, Assemblyman Jake Blumencranz will join us for the grand opening and ribbon cutting ceremony. Light refreshments will be served. All were invited to attend.

Carolyn Ashby reached out to the Board members via email about filling a vacancy in their area 9.

Ms. Acosta reminded everyone about the 2-hour board training that needs to be completed by the end of the year. Mrs. D'Antonio and Mrs. Guida will be attending a webinar on Tuesday, October 15 at 5pm.

The strategic planning committee met recently to review the policy book and make possible changes. They separated the policies into categories that made more sense. Once that is complete, they will go category by category and update the policies on a needed basis.

TREASURER'S REPORT

Ms. Pichardo-Lloyd presented her report to the Board and pointed out the Children's Room Project was paid out of the General Fund instead of the Capital Fund. The reversal will be reflected on the October report.

Mr. Curran Perrucci made the following motion:

BE IT RESOLVED, that the Board approves the Treasurer's Report dated September 30, 2024. Mrs. D'Antonio seconded the motion and it was carried unanimously.

LEGAL

APPROVAL OF MINUTES

Mrs. D'Antonio made the following motion:

BE IT RESOLVED, that the Board approves the minutes of the September 11, 2024 regular board meeting as presented. Mrs. Guida seconded the motion and it was carried unanimously.

PETTY CASH

SECRETARY'S REPORT

Mrs. Curran Perrucci made the following motion:

BE IT RESOLVED, that the Board authorizes the payment of Warrant #770 ending September 30, 2024 in the amount of \$221,088.31 including checks numbered 5621 through 5693, Utilities in the amount of \$11,488.68, Petty Cash in the amount of \$42.92 with a total amount of \$232,619.91 from the TD Bank demand account and checks numbered 1049 through 1052 from First National Bank Capital Account in the amount of \$53,019.57. Mrs. Guida seconded the motion and it was carried unanimously.

Mrs. Curran Perrucci made the following motion:

BE IT RESOLVED, that the Board authorizes the Payroll Warrant from the TD Bank of New York, Trust and Agency account with a monthly gross payroll of \$154,998.88, FICA and Medicare \$11,857.41, for a total of \$166,856.29 for the month ending September 30, 2024. Mrs. Guida seconded the motion and it was carried unanimously.

OLD BUSINESS

Mrs. Guida made the following motion

BE IT RESOLVED, that the Board is amending the minutes of the July 2024 meeting with regards to the Prop and Paint Creative Studio to reflect the actual cost of \$34,350. Mrs. D'Antonio seconded the motion and it was carried unanimously.

CORRESPONDENCE

In the board packet the Board received 3 correspondences that will be discussed in executive session.

FYI

In the board packet the Board received 3 incident reports that will be discussed in executive session.

NEW BUSINESS

2025 ILS & Associated Services

Mrs. Curran Perrucci made the following motion:

BE IT RESOLVED, that the Board vote in favor of the proposed 2025 ILS & Associated Services Budget and Participating Libraries Schedule of Fees, and hereby appoint Ms. Acosta to submit the authorization to NLS prior to November 21, 2024. Mrs. Guida seconded the motion and it was carried unanimously.

Utica National Insurance Group

Mrs. Curran Perrucci made the following motion:

BE IT RESOLVED, that the Board approves Utica National Insurance Group's Commercial Umbrella Policy in the amount of \$11,915.00 (prior year cost was \$10,045.00). Mrs. D'Antonio seconded the motion and it was carried unanimously.

Manage Print Service Agreement

Mrs. Guida made the following motion:

BE IT RESOLVED, that the Board approves Emerald Document Imaging's proposal in the amount of \$430.00 per month. Mrs. D'Antonio seconded the motion and it was carried unanimously.

Discussion on the reorganization of the policy book

Mrs. Guida likes the way Ms. Acosta organized the policy book in a more sensible way that will make it easier to add and/or build upon it. Ms. Acosta believes the updated policy book will make it much easier for people to find what they are looking for. Right now circulation is in the front and back of the book. Mrs. D'Antonio suggested once they start working on the upgrades, that Ms. Acosta should send the policy she wants to work on before they meet so they are all well prepared.

Authorization to Alter Hours

Mrs. D'Antonio made the following motion:

BE IT RESOLVED, that the Board approves the authorization to alter hours for Library events be given to the Library Director who will promptly inform the Board of Trustees of such request. Mrs. Guida seconded the motion and it was carried unanimously.

Board Meeting Minutes

Mrs. Guida made the following motion:

BE IT RESOLVED, that the Board Secretary is hereby authorized to delegate to Carmela Strazzera the responsibility and duty to take the minutes of meetings for the Board of Trustees for a stipend of \$300 a month. Mrs. D'Antonio seconded the motion and it was carried unanimously.

COMMUNITY COMMENTS

Mr. Gangemella will be making two trips to pick up over 400 pumpkins on Wednesday, October 23 for the Fall Festival on Friday, October 25. Ms. Acosta shared we usually pay around \$1300 for the pumpkins and hay bales, but this year we purchased them for only \$650. Thanks to Juliana from the Children's Department who arranged the order.

PERSONNEL

1. Retirements: None
2. Resignations: None
3. Appointments: None
4. Terminations: None

PROGRAM AND STAFF REPORTS

The Board appreciated all the reports that were received.

EXECUTIVE SESSION

Ms. Pichardo-Lloyd, Mr. Gangemella and Mrs. Strazzera exited as the Board entered executive session.

Mrs. Guida made the following motion at 8:06 pm:

BE IT RESOLVED, that the meeting of the Board of Trustees move into executive session for the purpose of discussing personnel matters, incident reports and correspondence. Mrs. Curran Perrucci seconded the motion and it was carried unanimously.

Mrs. Curran Perrucci made the following motion at 8:43 pm:

BE IT RESOLVED, that the meeting of the Board of Trustees move out of executive session. Mrs. D'Antonio seconded the motion and it was carried unanimously.

PERSONNEL

Mrs. Curran Perrucci made the following motion:

BE IT RESOLVED, that the Board approves a stipend in the amount of \$8,625.00 annually (\$331.73 bi-weekly) for Carmela Strazzera as interim Payroll/HR responsibilities retroactively to September 27, 2024. Mrs. D'Antonio seconded the motion and it was carried unanimously.

FUTURE BOARD MEETING

The next Board meeting of the Board of Trustees will be held on Wednesday, November 13, 2024 at 7:30 pm.

ADJOURNMENT

Mrs. D'Antonio made the following motion:

BE IT RESOLVED, that the meeting of the Board of Trustees be adjourned at 8:45 pm.
Mrs. Guida seconded the motion and it was carried unanimously.

Respectfully submitted:

Carmela Strazzera

NOT YET APPROVED

HICKSVILLE PUBLIC LIBRARY
NOVEMBER 2024
OCTOBER 2024 PETTY CASH

October 11, 2024	AMANDA DELISI - NLS	
	10/01 - LIBRARY MKTG (ROUND ROBIN)	\$11.39
	10/08 - OUTREACH SEMINAR	\$11.39
	10/10 - NLS 101 (GETTING TO KNOW US)	\$11.39
October 15, 2024	PAT DAMMES - BATTER UP BAKERY - TRAY OF COOKIES FOR RIBBON CUTTING CEREMONY FOR CHILDREN'S ROOM	\$58.50
October 17, 2024	JEANNINE DILLON - TIP FOR BUS DRIVER ON RAPHAEL WINERY	\$50.00
October 22, 2024	ELLEN TURTURRO - DOLLAR STORE ITEMS FOR FALL FESTIVAL	\$21.25
October 23, 2024	JOE GANGEMELLA - GAS FOR VAN	\$30.00
October 24, 2024	ERIN BACH - ITEMS FOR FALL FESTIVAL - DOLLAR TREE CHILDREN'S PROGRAM	\$42.50
		TOTAL: <u>\$236.42</u>

WARRANT #771
OUTSTANDING BILLS OCTOBER 31, 2024

To the Treasurer of UNION FREE SCHOOL DISTRICT, NO 17, Hicksville, New York:

I hereby certify that the above claims numbered 5694 through 5759 in the amount of \$158,120.03, Utilities in the amount of \$7,906.53 and Petty Cash in the amount of \$236.42 from TD BANK DEMAND ACCOUNT in the total amount of \$166,262.98 and 0 through 0 from FIRST NATIONAL BANK CAPITAL ACCOUNT in the amount of \$0.00 were duly audited and ordered paid at a meeting of the Board of Trustees of the Hicksville Public Library held on WEDNESDAY, NOVEMBER 13, 2024. You are hereby authorized and directed to pay the claimants certified above the amount of each claim allowed and charge the proper fund.

Secretary _____

HICKSVILLE PUBLIC LIBRARY

Warrant # 771

October 2024

General Warrant		
Checks	5694 - 5759	158,120.03
Utilities		7,906.53
Petty Cash		236.42
Total		166,262.98

Capital Warrant	
Checks	-

Motion Proposed by _____ Motion Seconded by _____

Motion Passed to Accept Yes No

Finance Officer _____

Director: _____

Oct 24	Type	Date	Num	Name	Account	Amount
	Bill Pmt -Check	10/09/2024	5694	NYS EMPLOYEES HEALTH INS	1051 · TD Bank - Demand 8291	(84,216.91)
	Bill Pmt -Check	10/09/2024	5695	READY REFRESH BY NESTLE	1051 · TD Bank - Demand 8291	(83.90)
	Check	10/11/2024		Amanda DeLisi	1089 · Petty Cash Fund	(34.17)
	Check	10/15/2024		Patricia Dammes	1089 · Petty Cash Fund	(58.50)
	Bill Pmt -Check	10/17/2024		NATIONAL GRID	1051 · TD Bank - Demand 8291	(113.62)
	Bill Pmt -Check	10/17/2024		NATIONAL GRID	1051 · TD Bank - Demand 8291	(26.46)
	Check	10/17/2024		Jeannine Dillon	1089 · Petty Cash Fund	(50.00)
	Check	10/22/2024	5700	VOID	1051 · TD Bank - Demand 8291	
	Bill Pmt -Check	10/22/2024		PSEGLI	1051 · TD Bank - Demand 8291	(7,766.45)
	Check	10/22/2024		Ellen Turturro	1089 · Petty Cash Fund	(21.25)
	Check	10/23/2024		JOE GANGAMELLA	1089 · Petty Cash Fund	(30.00)
	Bill Pmt -Check	10/24/2024	5696	AUTOMATIC DATA PROCESSING	1051 · TD Bank - Demand 8291	(1,402.75)
	Bill Pmt -Check	10/24/2024	5697	DAILY NEWS	1051 · TD Bank - Demand 8291	(76.00)
	Bill Pmt -Check	10/24/2024	5698	LILRC	1051 · TD Bank - Demand 8291	(110.00)
	Bill Pmt -Check	10/24/2024	5699	LILRC	1051 · TD Bank - Demand 8291	(117.00)
	Check	10/24/2024		Erin Bach	1089 · Petty Cash Fund	(42.50)
	Bill	10/31/2024	1024	HICKSVILLE PUBLIC LIBRARY	1089 · Petty Cash Fund	236.42
	Bill Pmt -Check	10/31/2024	5701	A LIFETIME OF DANCE	1051 · TD Bank - Demand 8291	(1,100.00)
	Bill Pmt -Check	10/31/2024	5702	A TIME FOR KIDS, INC.	1051 · TD Bank - Demand 8291	(975.00)
	Bill Pmt -Check	10/31/2024	5703	AIMEE PICHARDO-LLOYD	1051 · TD Bank - Demand 8291	(1,350.00)
	Bill Pmt -Check	10/31/2024	5704	AJNA DANCE COMPANY	1051 · TD Bank - Demand 8291	(600.00)
	Bill Pmt -Check	10/31/2024	5705	AMAZON BUSINESS	1051 · TD Bank - Demand 8291	(1,432.37)
	Bill Pmt -Check	10/31/2024	5706	AMERICAN DIGITAL MEMORIES, LLC	1051 · TD Bank - Demand 8291	(467.74)
	Bill Pmt -Check	10/31/2024	5707	AMERICAN LIBRARY ASSOCIATION	1051 · TD Bank - Demand 8291	(540.00)
	Bill Pmt -Check	10/31/2024	5708	ARROW SECURITY	1051 · TD Bank - Demand 8291	(9,944.10)
	Bill Pmt -Check	10/31/2024	5709	BAKER & TAYLOR BOOKS	1051 · TD Bank - Demand 8291	(5,345.56)
	Bill Pmt -Check	10/31/2024	5710	BOTTO BROS. ACE HARDWARE	1051 · TD Bank - Demand 8291	(50.56)
	Bill Pmt -Check	10/31/2024	5711	BRODART CO. (BOOKS)	1051 · TD Bank - Demand 8291	(166.47)
	Bill Pmt -Check	10/31/2024	5712	CABLEVISION	1051 · TD Bank - Demand 8291	(737.65)
	Bill Pmt -Check	10/31/2024	5713	CARR BUSINESS SYSTEMS	1051 · TD Bank - Demand 8291	(451.50)
	Bill Pmt -Check	10/31/2024	5714	CHECKMATE (MICHAEL CAPUTO)	1051 · TD Bank - Demand 8291	(700.00)
	Bill Pmt -Check	10/31/2024	5715	CSEA EMPLOYEE BENEFIT FUND	1051 · TD Bank - Demand 8291	(5,724.59)
	Bill Pmt -Check	10/31/2024	5716	DEMCO, INC.	1051 · TD Bank - Demand 8291	(510.54)
	Bill Pmt -Check	10/31/2024	5717	EDMER SANITARY SUPPLY CO., INC.	1051 · TD Bank - Demand 8291	(989.99)
	Bill Pmt -Check	10/31/2024	5718	ENTERTAINMENT UNLIMITED BY TED FASS,	1051 · TD Bank - Demand 8291	(600.00)
	Bill Pmt -Check	10/31/2024	5719	FRANK TASSIELLI	1051 · TD Bank - Demand 8291	(750.00)
	Bill Pmt -Check	10/31/2024	5720	GOVCONNECTION, INC.	1051 · TD Bank - Demand 8291	(1,002.01)
	Bill Pmt -Check	10/31/2024	5721	GRAINGER	1051 · TD Bank - Demand 8291	(536.56)
	Bill Pmt -Check	10/31/2024	5722	HANDA INDUSTRIES, INC.	1051 · TD Bank - Demand 8291	(4,920.00)
	Bill Pmt -Check	10/31/2024	5723	HEATHER WILLIAMS	1051 · TD Bank - Demand 8291	(235.00)
	Bill Pmt -Check	10/31/2024	5724	HICKSVILLE PUBLIC LIBRARY	1051 · TD Bank - Demand 8291	(236.42)
	Bill Pmt -Check	10/31/2024	5725	HICKSVILLE WATER DISTRICT	1051 · TD Bank - Demand 8291	(767.60)
	Bill Pmt -Check	10/31/2024	5726	HICKSVILLE WATER DISTRICT	1051 · TD Bank - Demand 8291	(265.20)
	Bill Pmt -Check	10/31/2024	5727	HOOPLA	1051 · TD Bank - Demand 8291	(798.34)
	Bill Pmt -Check	10/31/2024	5728	INGRAM LIBRARY SERVICES	1051 · TD Bank - Demand 8291	(1,463.36)
	Bill Pmt -Check	10/31/2024	5729	JASPAN SCHLESINGER NARENDRAN LLP	1051 · TD Bank - Demand 8291	(1,192.00)
	Bill Pmt -Check	10/31/2024	5730	JEANNE MARIE SCHNUPP	1051 · TD Bank - Demand 8291	(225.00)

HICKSVILLE PUBLIC LIBRARY

Warrant # 771

October 2024

Bill Pmt -Check	10/31/2024 5731	JESSICA ALEXANDRAKIS	1051 - TD Bank - Demand 8291	(380.00)
Bill Pmt -Check	10/31/2024 5732	JOLENE BARTEN-BOSNJAK	1051 - TD Bank - Demand 8291	(400.00)
Bill Pmt -Check	10/31/2024 5733	JOSEPH CILMI	1051 - TD Bank - Demand 8291	(525.00)
Bill Pmt -Check	10/31/2024 5734	JUMP FOR JOY, INC.	1051 - TD Bank - Demand 8291	(450.00)
Bill Pmt -Check	10/31/2024 5735	KANOPIY, INC.	1051 - TD Bank - Demand 8291	(221.00)
Bill Pmt -Check	10/31/2024 5736	KATHLEEN McCANN	1051 - TD Bank - Demand 8291	(350.00)
Bill Pmt -Check	10/31/2024 5737	KNOCKOUT PEST CONTROL, INC.	1051 - TD Bank - Demand 8291	(125.00)
Bill Pmt -Check	10/31/2024 5738	KNOCKOUT PEST CONTROL, INC.	1051 - TD Bank - Demand 8291	(75.00)
Bill Pmt -Check	10/31/2024 5739	LAKESHORE LEARNING MATERIAL	1051 - TD Bank - Demand 8291	(1,051.06)
Bill Pmt -Check	10/31/2024 5740	LEAF	1051 - TD Bank - Demand 8291	(199.00)
Bill Pmt -Check	10/31/2024 5741	LINDA G. SICILIANO-CAFIERO	1051 - TD Bank - Demand 8291	(240.00)
Bill Pmt -Check	10/31/2024 5742	MELINDA SPACE	1051 - TD Bank - Demand 8291	(500.00)
Bill Pmt -Check	10/31/2024 5743	MIDWEST TAPE	1051 - TD Bank - Demand 8291	(280.98)
Bill Pmt -Check	10/31/2024 5744	MINDY D. VASTA	1051 - TD Bank - Demand 8291	(440.00)
Bill Pmt -Check	10/31/2024 5745	NASSAU LIBRARY SYSTEM GENERAL FUND	1051 - TD Bank - Demand 8291	(1,209.00)
Bill Pmt -Check	10/31/2024 5746	NASSAU LIBRARY SYSTEM ILS SERVICES O	1051 - TD Bank - Demand 8291	(11,874.21)
Bill Pmt -Check	10/31/2024 5747	OVERDRIVE, INC.	1051 - TD Bank - Demand 8291	(1,666.71)
Bill Pmt -Check	10/31/2024 5748	PRINTERS 3	1051 - TD Bank - Demand 8291	(485.00)
Bill Pmt -Check	10/31/2024 5749	RAY BLOCK STATIONERY CO., INC.	1051 - TD Bank - Demand 8291	(701.39)
Bill Pmt -Check	10/31/2024 5750	ROBERT G. SCOTT	1051 - TD Bank - Demand 8291	(565.00)
Bill Pmt -Check	10/31/2024 5751	STEFANIE PERRETTA	1051 - TD Bank - Demand 8291	(360.00)
Bill Pmt -Check	10/31/2024 5752	T-MOBILE	1051 - TD Bank - Demand 8291	(77.80)
Bill Pmt -Check	10/31/2024 5753	TD CARD SERVICES	1051 - TD Bank - Demand 8291	(3,384.01)
Bill Pmt -Check	10/31/2024 5754	THERESA'S PROGRAMS, LLC	1051 - TD Bank - Demand 8291	(765.00)
Bill Pmt -Check	10/31/2024 5755	ULINE	1051 - TD Bank - Demand 8291	(888.03)
Bill Pmt -Check	10/31/2024 5756	VIANNA S. CALDERON LOPEZ	1051 - TD Bank - Demand 8291	(200.00)
Bill Pmt -Check	10/31/2024 5757	VOLLI COMMUNICATIONS, INC.	1051 - TD Bank - Demand 8291	(349.14)
Bill Pmt -Check	10/31/2024 5758	WELLS FARGO FINANCIAL LEASING, INC.	1051 - TD Bank - Demand 8291	(188.00)
Bill Pmt -Check	10/31/2024 5759	WELLS FARGO FINANCIAL LEASING, INC.	1051 - TD Bank - Demand 8291	(322.00)
				(166,262.98)

HICKSVILLE PUBLIC LIBRARY

PAYROLL WARRANT FOR MONTH
ENDING 10/31/2024

To the Treasurer of UNION FREE SCHOOL DISTRICT NO. 17, HICKSVILLE, N.Y.

I hereby certify that the Hicksville Public Library payroll from the TD Bank of New York, Trust and Agency account were issued for a monthly gross payroll of \$189,663.87 and employers share of FICA & MEDICARE \$14,509.29

TOTAL \$204,173.16

Secretary _____

Date 11/13/2024

LONG ISLAND

Libraries on Long Island to share in \$4.5 million state funds for building improvements



The Baldwin Public Library is one many libraries in New York that will receive state funding for repairs. Credit: Newsday/Kendall Rodriguez

By **Tiffany Cusaac-Smith**

tiffany.cusaac-smith@newsday.com [X@T_Cusaac](https://twitter.com/T_Cusaac)

Updated October 10, 2024 6:56 am

 [SHARE](#)

A Long Island library near you could be seeing significant improvements.

From new electronic vehicle charging stations to replaced HVAC systems, more than two dozen libraries across the Island are being awarded a portion of \$34 million in state money to fund key infrastructure projects.

On Long Island, the total award amount from the State Education Department is about \$4.5 million, the state said in a statement from Oct. 1.

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Those funds will go to projects, some of which may have been completed, like the replacement of some windows at Bellmore Memorial Library and an archive document center at Oceanside Free Library, the state said. Other projects include renovating restrooms at Northport Public Library and Huntington Public Library. Officials say libraries either have completed the projects or have several years to do so.

While the projects are significant, library experts say they are not a cure-all to the more than \$1.7 billion in needed work across the state, according to a survey conducted in 2023 that looked at libraries' anticipated infrastructure needs in the following five years.

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"The way our communities are using our buildings now, and the way we need to provide services to our communities now are completely different than what our buildings were designed for," said Caroline Ashby, director of the Nassau Library System.

Library experts say many of the libraries on Long Island are decades-old, built in a time before Wi-Fi, online catalogs or even widespread internet usage. Previously, many people thought of the spaces as a warehouse for books along with some programming

and technology services, they say.

Today, the demand placed on libraries is more dynamic. Many now serve as home offices, cooling centers in the face of climate change, as well as places where people can go to connect with social workers and get tax services and Medicare assistance.

"There's just not the kind of support that, you know, people need for the issues and challenges they're facing, and libraries are picking that up," said Kevin Verbesey, director of the Suffolk Cooperative Library System.

Which LI libraries are getting the funding

Long Island libraries are tapping into \$34 million in state funding to help with infrastructure projects. They are getting about \$4.5 million.

Search by the library name, address, a

Library Name	Library Address	Award Amount	
Bellmore Memorial Library	2288 Bedford Ave Bellmore, NY 11710-3690	\$49,475	Replacing second-floor windows
Gold Coast Public Library	50 Railroad Avenue Glen Head, NY 11545	\$57,000	The Gold Coast Public Library pla
Hicksville Free Public Library	169 Jerusalem Avenue Hicksville, NY 11801 4919	\$87,652	The Hicksville Public Library will
Jericho Public Library	1 Merry Lane Jericho, NY 11753	\$4,992	Adjust a urinal's height and repla
Plainview-Old Bethpage Library	999 Old Country Road Plainview, NY 11803	\$338,716	Family Restroom and Cafe constr
Port Washington Public Library	1 Library Drive Port Washington, NY 11050	\$4,914	Install additional security camera
Farmingdale Public Library	116 Merritts Road Farmingdale, NY 11735	\$47,707	Installing PVC fencing set in ceme
Nassau Library System	900 Jerusalem Ave Uniondale, NY 11553	\$465,883	Replacement of roof, including p
Oceanside Free Library	43 Fairview Avenue Oceanside, NY 11572	\$57,295	Converting space into: archival d
Peninsula Public Library	280 Central Avenue Lawrence, NY 11559	\$459,750	First phase in upgrading the Libr:

1 / 4

Source: The New York State Education Department.

* A Flourish table

But changing the spaces to meet the times is costly, experts contend.

In Nassau County, alone, the estimated construction and broadband needs will come to roughly \$130 million from 2023 to 2027, according to the survey.

Meanwhile, in Suffolk County, around \$70 million will be needed for construction and broadband projects in the same time frame, the survey said.

Projects listed in the survey included renovation to a children's room and the main floor at Patchogue-Medford Library, along with a telecommuter space at Westhampton Free

Library.

The funding will also pay for a family restroom and cafe at Plainview-Old Bethpage Library and a new roof at Deer Park Public Library, the state said.

Other projects that received funding include the renovation of several meeting rooms at the Freeport Memorial Library and replacing the HVAC system at the Amagansett Free Library, the state said.

Advertisement

Ashby, Nassau Library System director, said the funding has been "fantastic," but it's just the beginning.

"[I]t's really just chipping away at the need that's out there," said Ashby. "And it's a priority of a library community to really ... see this state aid program grow, so that it can better meet the needs of our communities."



By **Tiffany Cusaac-Smith**

tiffany.cusaac-smith@newsday.com [X@T_Cusaac](https://twitter.com/T_Cusaac)

Education:

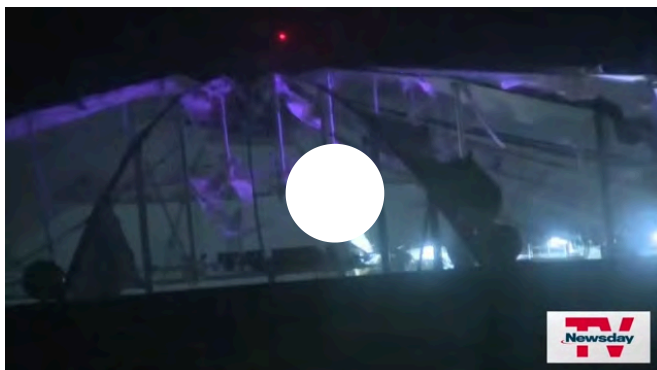
Howard University

Tiffany Cusaac-Smith came to Newsday in 2023 after being a race and history reporter at USA TODAY, where she wrote enterprise and spot articles examining how the past shapes the present. Previously, she worked as the race and justice reporter at the USA TODAY Network of New York, covering issues such as criminal justice reform, housing, environmental justice, health care and politics. At The Journal News/lohud.com in Westchester County, she covered Yonkers, the state's third-largest city. She also worked at The Associated Press in Atlanta.

Honors and Awards:

Criminal justice reporting fellowship with the National Press Foundation; New York News Publishers Association award for distinguished investigative reporting; Contributed reporting for Best of Gannett honor; Member of Table Stakes, a program funded by the Knight-Lenfest Local News Transformation Fund and managed by the American Press Institute to transform local news.

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MID-ISLAND TIMES

SERVING PLAINVIEW, HICKSVILLE, AND LEVITTOWN

Friday, October 11, 2024

HHS nonprofit helps unlock creativity in kids

By Editorial Team
on October 10, 2024

By Gary Simeone

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Members of NextGenInspires, a group of Hicksville High School students who bring STEM programs to younger children.

The nonprofit organization is called NextGenInspires, and its sole mission is to ignite curiosity and unleash the creative genius in kids. The organization

was started last year by four high school students who wanted to help school aged children in the community learn STEM-related courses.

Aayush Butala, a senior at Hicksville, and cofounder of NextGenInspires, said that he and three classmates started free classes at the Hicksville Public Library.

“Our main goal was to inspire younger kids in the subjects of mathematics, science, business and Art,” said Butala. “We had noticed that with the after effects of the pandemic and social media’s influence, kids were lacking focus and inspiration in certain areas. We wanted to come up with an idea to help the community and help them refocus their attention on their scholastic activities.”

He and his friends reached out to the Hicksville Library about holding classes in these subjects over the course of the school year.

“The classes that we offer are free and they are taught by only high school students,” said Butala. “In the classes, which are geared towards elementary and middle school age students, we present slideshows and perform cool science experiments that we find online.”

Their nonprofit, which originally held classes at the library , has grown exponentially, and now is held at the East Meadow Public Library and three daycare facilities across Long Islqnd.

“We didn’t expect this much growth in a year’s time. It’s been a real treat to see. We now hold classes biweekly at the Hicksville Public Library and once a month at the East meadow Library. The classes vary at the daycares, and we also have held classes at Cherry Lane Elementary School, the Jericho STEM Center , Holy Trinity and Our House Montessori School.”

The four founders of NextGenInspires include Butala, Harsh Patel, Tanmay Shah and Kailash Thayavally.

To find out more information on the student-run Hicksville nonprofit, you can visit their website at nextgeninspires.com.



HICKSVILLE PUBLIC LIBRARY

50393 ERS - 2025 Annual Invoice

SEE PAYMENT INSTRUCTIONS BELOW

Payment of this Invoice must be received by the Retirement System on or before February 01, 2025. If paying the prepay amount, payment must be received on or before December 15, 2024. Unpaid balances accrue interest at the rate of 5.90%. If you have questions, please contact the Employer Information line at 1-866-805-0990 or 518-474-7736. Select #1 from the menu, enter your location code at the prompt and choose the Employer Billing option.

**Payment Due
February 01, 2025**

**Prepayment Due
December 15, 2024**

Total Amount Due : **\$277,450** **\$275,469**

**Contribution Stabilization Program
(Chapter 57, Laws of 2010)**

Minimum Amount Due Under This Program: **\$257,795** **\$255,814**
 Maximum Amount to Amortize: \$19,655

Contribution Details						
Tier	Plan ID	Options	Salary	Rate	Regular Pension Contribution**	GTLI
1	75I		\$81,899	23.30%	\$18,673	\$409
3	A14		\$76,498	17.60%	\$13,081	\$382
4	A15		\$1,013,811	17.60%	\$173,362	\$5,069
6	A15		\$593,507	11.20%	\$63,505	\$2,968
Subtotal:			\$1,765,714		\$268,621	\$8,829

**Regular Pension Bill without GTLI - Uses March 31, 2024 Salaries with Final Rates

2025 Regular Pension Contribution, Including GTLI **\$277,450**

Invoice Details

**Due
February 01, 2025
Payments**

**divide by
factor**

**Pre Pay
December 15, 2024
Payments**

2025 Regular Pension Contribution

\$277,450

1.007191

\$275,469

Total Amount Due

\$277,450

\$275,469

ACH and Wiring Instructions

- **Before** sending your ACH or Wire please send an **Email** to NYSLRS_Billing@osc.ny.gov
- In your email be sure to include the following:
 - Date of Payment
 - Amount of Payment
 - Employer Name
 - Location Code
 - Retirement System (ERS or PFRS)
- Be advised that your ACH or Wire can take up to two business days to process.
- ACH or Wire payments can be made out to:
 - JPMorgan Chase
 - ABA #021 000 021
 - A/C638357702
 - In the Wire Description, please include Location Code and Retirement System (ERS/PFRS)

Pay By Check Instructions

- Make Checks Payable to: New York State and Local Employees' Retirements System
 - Please fill out the following.

 - Location Code _____

 - Amount Paid \$ _____

 - Tear at the dotted line above and include this slip in the envelope with your check.
-

Dear Christine Edwins

We wanted to personally thank you for your membership this past year. And what a year it has been! PERMA is in the strongest financial position ever and that is because of our members, like you. Over the last few years, PERMA's membership has been closing in on **650 public entities in our program, and our surplus has grown to a level in excess of \$60 million – the largest and strongest program in New York State for public employers!** Since 2020, PERMA has returned over \$4 million back to our members through monetary awards and safety grants. This year, we are excited to announce our Board of Directors **authorized another member dividend** which will be available to you over the next two years, including this upcoming renewal cycle.

In addition to this dividend, we can't wait to share the **other Board approved initiatives** next month. Please take full advantage of everything that PERMA offers our members, we promise you will not be disappointed! As a reminder, **your workers' compensation coverage will expire on December 1, 2024, and will automatically renew** based on the enclosed renewal quote. Please review these documents to verify the job classification codes and payroll allocations are appropriately estimated. **If changes are needed, please contact your Underwriting and Account Manager, John Woods as soon as possible.**

In October 2022, the New York Compensation Insurance Rating Board (NYCIRB) updated the experience modification factor calculation resulting in some significant changes for certain members. To assist our members with any budgetary constraints, we decided to implement this change over three years, and are in the final year of applying those changes. Additionally, we will continue to offer a **2% discount if your contribution is \$50,000 or more (excluding NYS WCB assessments) if you renew by December 1 and submit full payment electronically.** If you elect this option, page three contains details on how to enroll in ACH and then you will need to contact billing@perma.org to obtain full financial information.

Your PERMA membership includes more than cost-effective workers' compensation coverage. Each year, we host a variety of required safety trainings, offer certification courses, award safety grants and have **opportunities for you to remain an active collaborator in how our program operates.** Please take a moment to review these service offerings noted on the enclosed flyer and stay up to date by visiting perma.org.

We appreciate your continued support and look forward to the upcoming year together!

Sincerely,



Jack Wheeler
Chair, PERMA Board of Directors



Mary Beth Woods
Executive Director

perma.org

Phone: 518-220-1111
Toll Free in US: 888-737-6269
Fax: 877-737-6232

Service Offerings



Training Programs

- Over 160 courses through the **PERMA Safety Institute**, like
 - Workplace Violence & Sexual Harassment
 - Bloodborne pathogens
- Ergonomic Assessments
- Certified Flagging Training
- Defensive Driving Course
- Certification Courses for DPW & Highway Departments



Your Voice Matters!

- Attend the Annual Member Business Meeting
- Complete the Annual Member Survey
- Nominate someone for the Board of Directors
- Vote on Board of Directors



Educational Conferences

- Annual Member Conference
- PESH Safety Awareness Training
- PESH Core Training
- Basic and Advanced Safety Coordinator Training
- Webinar resources to include: Finance Series, Claims 101, 207 a/c Overviews, Seasonal Employees, Winter Driving Safety, Effective Communication, VFBL Misconceptions and more!

Did you know these are **included** in your PERMA membership?



Our Partners:

Take Advantage!

New York State School Boards Association

New York State Association of Counties

New York State Association of Chiefs of Police

New York State Association of Fire Chiefs

perma.org

To stay up to date on the latest services or offerings, visit perma.org or sign up for our communications by emailing solutions@perma.org.

**ELECTRONIC FUNDS TRANSFER (EFT) AUTHORIZATION FORM FOR
AUTOMATED CLEARING HOUSE (ACH)**

Contact Information

Company Name:		
Fed. Tax ID #:		
Address:		
City:	State:	Zip Code:
Contact Name & Title:		
Phone:		
E-mail Address*:		

***EFT Remittances will be sent to the e-mail address listed above.**

Banking Information

Bank Name:		
Bank Street Address:		
Bank City:	State:	Zip Code:

Transit Routing Number

Account Type:

Business
 Personal
 Checking
 Savings

Account Number

I hereby authorize PERMA to deposit electronic funds into the above account at the above named bank. The bank specified above will not be held liable for any erroneous deposits or adjustments by PERMA. The authorization remains in effect until written notice is given to cancel it.

Signature: _____
 (Authorized Signer on Bank Account)

Title: _____

Print Name: _____
 (Authorized Signer on Bank Account)

Date: _____

Please email all below information to: accountspayable@perma.org

- ✓ **Completed form**
- ✓ **Voided check or bank letter to verify account information**
- ✓ **Updated W-9 form**



Public Employer Risk Management Association, Inc.
 9 Cornell Road, Latham, NY 12110
 P: 518-220-1111



Quote Date: 10/15/2024

Member Number: WC 0001192-19

Broker of Record:

Hicksville Public Library 169 Jerusalem Avenue Hicksville, NY 11801	Montana Agency P.O Box 7 Hicksville, NY 11802
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First Dollar Indication

Coverage Period: 12/1/2024 - 11/30/2025

Workers' Compensation and Employers Liability:

Class Code	Description	Estimated Exposure	Estimated Contribution
8838	Library	\$2,180,640	\$11,654
9101	Schools: All Others	\$194,572	\$5,652
Subtotals:		\$2,375,212	\$17,306

All Volunteers - Secondary Medical Coverage:

Included

Volunteer Firefighters Benefits Law (VFBL):

No Coverage Elected

Volunteer Ambulance Workers Benefit Law (VAWBL):

No Coverage Elected

Total Contribution:	\$17,306
New York State Assessment:	\$4,152
Total Estimated Contribution & Assessment:	\$21,458

Please note that the promulgated Experience Modification Factor for the Hicksville Public Library is 1.24.

This document is for quoting purposes only. Invoice will be issued upon binding of coverage to remit payment

The invoicing of audits will be waived. An annual audit will be performed; however, this is only to verify that the exposure estimates are accurate for coding and excess insurance purposes.



Quote Date: 10/15/2024

Member Number: WC 0001192-19

Broker of Record:

Hicksville Public Library
169 Jerusalem Avenue
Hicksville, NY 11801

Montana Agency
P.O Box 7
Hicksville, NY 11802

First Dollar Indication

Coverage Period: 12/1/2024 - 11/30/2025

PERMA Pay Plan

****This document is for quoting purposes only. Invoice will be issued upon binding of coverage to remit payment****

Pay Plan Description
Annual Billing

<i>Description</i>	<i>Due at Inception</i>
Contribution	\$17,306.00
New York State Assessment	\$4,152.00
Total	\$21,458.00

<i>Invoice Schedule</i>	<i>Amount</i>
Due Date	
12/1/2024 Installment 1	\$21,458.00
Total	\$21,458.00



NLS ANNUAL MEETING with Member Library Trustees

Trustees and directors of all NLS member libraries are welcome to join us on Wednesday, December 4, 2024 from 7:00 to 9:00 pm for the 2024 Nassau Library System Annual Meeting.

This meeting will take place in-person at the NLS service center (900 Jerusalem Avenue, Uniondale NY, 11553)

Arrive beginning at 7:00 pm for a reception with light refreshments, featuring a demonstration of Long Beach Public Library's innovative Vinyl Listening Lounge.

The program will feature guest speaker **David Vinjamuri**, nationally-recognized branding expert and advocate for public libraries, on space planning for maximum effectiveness.

Library trustees will also vote for NLS Trustees to represent Areas 1, 3, and 9.

Thirty minutes of trustee education credit and/or librarian continuing education credit will be awarded to attendees for the guest speaker portion of the program.



**Wednesday,
December 4, 2024
7:00 - 9:00pm**

In-person at NLS

**Scan to register or visit
bit.ly/2024ANNUALMEETING**

