

BOARD OF TRUSTEES
HICKSVILLE PUBLIC LIBRARY
HICKSVILLE, NEW YORK 11801

REGULAR MEETING

WEDNESDAY, MAY 21, 2025
ADMINISTRATION BUILDING
7:30 P.M.

CALL TO ORDER

The meeting of the Hicksville Public Library Board of Trustees was called to order by President Joanne Curran Perrucci at 7:31 pm. Those present were: Mrs. D'Antonio, Mrs. Guida, Mrs. Blitz, Mr. Munozospina, Ms. Acosta, Mr. Tenenbaum (counsel), Ms. Pichardo-Lloyd (treasurer), and Mrs. Strazzera (recording secretary). Also present were Mr. Joe Gangemella, Ms. Margaret Breiman. Joining via zoom were Ms. Amanda DeLisi (zoom monitor) and Mrs. Marie Sutton.

PLEDGE OF ALLEGIANCE

DIRECTOR'S REPORT

Ms. Acosta shared an update on the book sale: it's planned for July and will be held partially indoors and partially outdoors with a tent. Preparations are currently underway.

Ms. Acosta thanked Mrs. Blitz for her assistance in enrolling in the Hicksville Water District Business Program, which recognizes businesses committed to water conservation. Participation in the program is free, and all necessary paperwork has been completed. During a recent program on water and irrigation, Mrs. Blitz also provided informational materials to help inform the community about the services offered by the water district.

As of April 29th, the Librarian I application now includes a residency waiver, allowing anyone in New York State to apply. A bilingual Librarian I title is being considered next, and Civil Service and Judge Foskey are open to adding more titles next year. The advocacy efforts by the Board and the Nassau Library System are greatly appreciated.

Ms. Acosta shared exciting news—civil service now offers electronic canvassing, greatly simplifying and speeding up the process. It eliminates the need for physical mail and allows quick access to uploaded resumes. Currently, canvassing is underway for two positions.

The current Nassau Libraries app will be phased out, with a soft launch of the new app scheduled for June 9th. It will be available in app stores on that date. Due to glitches in the current app, users are being encouraged to wait for the new version.

Mrs. Acosta thanked Mrs. Guida for her suggestion to involve the League of Women Voters in the “Meet the Candidates” night. The event was held on Monday, May 12, with approximately twelve attendees. Several participants found the event helpful in making their voting decisions, and there is interest in continuing this event in the future.

Amanda, the outreach librarian, organized a successful meeting with the Middle School Principal and the Supervisor of English, Reading, and Libraries to plan more school outreach, including a video for students. James also arranged to speak to 6th graders about Hicksville’s history in celebration of the Middle School’s 100-year anniversary. He has historical photos and materials to support the presentation, making it an exciting initiative.

Ms. Acosta provided an update on the booth location, identifying a perfect spot upstairs outside the training room, near the DVDs and Library of Things area. She proposed placing two double-sized, handicap-accessible booths side by side along that wall, which would require removing one bay from the four existing DVD stacks, while still leaving sufficient space for the collection. She also suggested acquiring new stacks, possibly mobile, to better accommodate the DVDs and noted she will work on obtaining quotes. The only immediate cost would be installation of an additional electrical outlet. The location is conveniently situated near the Reference area, which will be responsible for managing appointments and holding the keys.

Ms. Acosta highlighted several successful programs: a popular Mother’s Day event led by Jeannine and Emily; a well-attended job fair organized by Amanda and Jeannine in partnership with the Department of Labor; and the Youth Services’ annual egg hunts. Additionally, service dogs were brought in to help relieve stress for children during test time.

Ms. Acosta discussed the possibility of switching from ADP to Accudata for payroll services due to inefficiencies with ADP’s support. Accudata, a locally based and highly recommended provider and is widely used by libraries. Mr. Munozospina expressed satisfaction with Accudata’s services and noted its cost-effectiveness. A meeting with Accudata is scheduled for the week of May 26, and a proposal is expected for the next board meeting.

TREASURER’S REPORT

Ms. Acosta raised a concern about the museum budget line being overspent due to increased costs of museum passes. She clarified that budget transfers, which were previously used to balance budget lines, are no longer recommended. Mr. Munozospina and Mrs. Curran Perrucci questioned how the overspending would be managed without transfers. Ms. Pichardo-Lloyd explained that the overspending will be noted in the audit, and next year’s budget will be adjusted to allocate more funds to that line. For the current fiscal year, no transfers will be made to balance the budget.

Mr. Munozospina made the following motion:

BE IT RESOLVED, that the board approves the Treasurer’s Report dated April 30, 2025. Mrs. Curran Perrucci seconded the motion and it was carried unanimously.

LEGAL

An item for executive session.

APPROVAL OF MINUTES

Mr. Munozospina made the following motion:

BE IT RESOLVED, that the board approves the minutes of the April 9, 2025 regular board meeting as presented. Mrs. D'Antonio seconded the motion and it was carried unanimously.

Mr. Munozospina made the following motion:

BE IT RESOLVED, that the board approves the minutes of the May 6, 2025 special board meeting as presented. Mr. Guida seconded the motion and it was carried unanimously.

PETTY CASH

SECRETARY'S REPORT

Mrs. Blitz made the following motion:

BE IT RESOLVED, that the board authorizes the payment of Warrant #777 ending April 30, 2025 in the amount of \$169,155.30 including checks numbered 6164 through 6245, Utilities in the amount of \$7,411.60, Petty Cash in the amount of \$92.35 with a total amount of \$176,659.25 from the TD Bank Demand Account and check number 1055 in the amount of \$17,495.00 from First National Bank Capital Account. Mr. Munozospina seconded the motion and it was carried unanimously.

Mrs. Blitz made the following motion:

BE IT RESOLVED, that the board authorizes the Payroll Warrant from the TD Bank, Trust and Agency account with a monthly gross payroll of \$152,333.02, FICA and Medicare \$11,653.48, for a total of \$163,986.50 for the month ending April 30, 2025. Mr. Munozospina seconded the motion and it was carried unanimously.

OLD BUSINESS

The board revisited a previously approved proposal from GovConnection for a Lenovo server. Ms. Acosta explained that there were two quotes—one with licensing and one without. When the purchase order was created, GovConnection provided a revised quote that included licensing and additional software for \$14,371.44, which was lower than the previously approved amount of \$15,323.36.

Mrs. Guida made the following motion:

BE IT RESOLVED, that the board rescinds the acceptance of GovConnection's proposal on May 6, 2025 for a Lenovo server in the amount of \$15,323.36. Mrs. Blitz seconded the motion and it was carried unanimously

Mrs. D'Antonio made the following motion:

BE IT RESOLVED, that the board accepts GovConnection's proposal for a Lenovo Server with licensing in the amount of \$14,371.44. Mr. Guida seconded the motion and it was carried unanimously

CORRESPONDENCE

Four incident reports and two suspension letters were included in the board packet and will be discussed in executive session.

FYI

Slides from the NYS Open Meetings Law and Libraries session were included in the board packet. Mrs. Curran-Perrucci, who attended the Continuing Education session, highlighted a particularly useful slide on how to enter and exit executive sessions. She encouraged everyone to review the attached slides.

Also included in the board packet was an article from the Patch, dated May 5, 2025, that explained the library budget.

NEW BUSINESS

Budget Vote & Election

2025 - 2026 LIBRARY BUDGET VOTE

<u>SCHOOL</u>	<u>YES</u>	<u>NO</u>	
<u>BURNS</u>	<u>149</u>	<u>51</u>	
<u>DUTCH</u>	<u>159</u>	<u>36</u>	
<u>EAST</u>	<u>357</u>	<u>114</u>	
<u>FORK</u>	<u>234</u>	<u>74</u>	
<u>LEE</u>	<u>309</u>	<u>84</u>	
<u>OCR</u>	<u>206</u>	<u>75</u>	
<u>WOODLAND</u>	<u>198</u>	<u>74</u>	
<u>TOTALS</u>	<u>1612</u>	<u>508</u>	<u>PASSED BY 1104 VOTES</u>

CANDIDATE FOR SEAT OF MARY D'ANTONIO

SCHOOL	MARGARET BREIMAN	SUSAN SARANDIS
BURNS	96	75
DUTCH	82	64
EAST	213	159
FORK	136	117
LEE	171	146
OCR	110	110
WOODLAND	139	79
TOTALS	947	750

MARGARET BREIMAN WAS ELECTED

Mrs. Guida made the following motion:

BE IT RESOLVED, that the board accepts the results of the 2025 Hicksville Library budget vote and election. Mrs. Blitz seconded the motion and it was carried unanimously.

Baldessari & Coster LLP

Mrs. Guida made the following motion:

BE IT RESOLVED, that the board accepts Baldessari & Coster's proposal for an audit and related services, in accordance with generally accepted accounting principles (not to exceed \$13,600) for the fiscal year ending June 30, 2025. Mrs. Blitz seconded the motion and it was carried unanimously.

Hicksville-Jericho Rotary Club Donation

Mrs. D'Antonio made the following motion:

BE IT RESOLVED, that the board accepts the Hicksville-Jericho Rotary Club Donations. Mrs. Blitz seconded the motion and it was carried unanimously.

Summer Reading Donations

Mrs. Guida made the following motion:

BE IT RESOLVED, that the board accepts the list of summer reading donations. Mrs. Curran Perrucci seconded the motion and it was carried unanimously.

Disposal of Computer Equipment

The board discussed how to handle old computer equipment. Ms. Acosta initially proposed selling it after determining what still worked, but Mr. Munozospina suggested donation instead, emphasizing that most school districts and libraries donate old equipment to organizations that can repurpose it. He also mentioned removing the memory and the hard drive

from the equipment before donating it. Ultimately, the board agreed to authorize the disposal of the equipment in a way that is appropriate and legal.

Disposal List

Chromebook 508NTEP20460

Netgear Switch 3KL6665X02C31

Netgear Switch 50X177500066A

HP CLJP M283fdw VNB RPC2233 1018

Color LJP M477fnw VNBKLCB9NW

HP OJP 8610 CN55RF32MN

Prusa MK3 22004C044153 1075

Mrs. D'Antonio made the following motion:

BE IT RESOLVED, that the board approves that the library authorizes the disposal of computer equipment as appropriate and provided by law. Mr. Munozospina seconded the motion and it was carried unanimously

COMMUNITY COMMENTS

PERSONNEL

Tabled for executive session.

PROGRAM AND STAFF REPORTS

The board appreciated all the staff reports that were received.

EXECUTIVE SESSION

Ms. Pichardo-Lloyd, Mr. Gangemella, Mrs. Breiman, Ms. DeLisi, Mrs. Sutton, and Mrs. Strazzera exited as the board entered executive session.

Mrs. Guida made the following motion at 8:01 pm:

BE IT RESOLVED, that the meeting of the Board of Trustees move into executive session to discuss employment history of a particular staff member, personnel points with regards to Assistant Library Director, a job description for a position in the library and four incident reports. Mrs. D'Antonio seconded the motion and it was carried unanimously.

Mrs. Curran Perrucci made the following motion at 9:09 pm:
BE IT RESOLVED, that the meeting of the Board of Trustees move out of executive session. Mrs. Guida seconded the motion and it was carried unanimously.

PERSONNEL

1. Retirements: None
2. Resignations: None
3. Appointments:

Mrs. D'Antonio made the following motion:
BE IT RESOLVED, that the board accepts the appointment of Marie Sutton to the position of Assistant Library Director, at a salary of \$100,000 annually effective June 2, 2025 through June 2026, in accordance with the terms of the Collective Bargaining Unit. Mr. Munozospina seconded the motion and it was carried unanimously.

Mrs. Guida made the following motion:
BE IT RESOLVED, that the board approves the terms and conditions for Roseann Acosta, effective April 2025 to June 2026. Mr. Munozospina seconded the motion and it was carried unanimously.

4. Terminations: None

FUTURE BOARD MEETING

The next meeting of the Board of Trustees will be held on Wednesday, June 11, 2025 at 7:30 pm.

ADJOURNMENT

Mrs. Guida made the following motion:
BE IT RESOLVED, that the meeting of the Board of Trustees be adjourned at 9:12 pm. Mrs. Blitz seconded the motion and it was carried unanimously.

Respectfully submitted:

Carmela Strazzera